

# Job Application for Gallery Salon

4 Elton St, Rochester, NY 14607

Gallery Salon is an equal opportunity employer and does not unlawfully discriminate based on race, sex, sexual orientation, age, color, religion, national origin, marital status, veteran status, disability status, or any other basis prohibited by federal, state, or local law. Please let us know if you need accommodations to participate in the application process. Please print clearly!

## Personal Info

Name: \_\_\_\_\_ Pronouns: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Alternate Phone Number: \_\_\_\_\_

Home Address: \_\_\_\_\_

What position are you applying for? \_\_\_\_\_

How did you hear about us? \_\_\_\_\_

How many hours would you like to work per week? \_\_\_\_\_

Date you can start: \_\_\_\_\_

Salary Desired: \_\_\_\_\_

Explain why you want to work here: \_\_\_\_\_

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**General Background / Qualifications**

Are you employed now? **YES or NO**

If so, may we inquire of your present employer? \_\_\_\_\_

Manager's name and phone number: \_\_\_\_\_

Will visa, or immigration status prevent lawful employment? **YES or NO**

Are you over the age of 18? **YES or NO**

Have you ever been convicted of a crime, other than a minor traffic offense for which the date of conviction or prison release (whichever is more recent) is within seven years to the date of this application? **YES or NO**

If so, please explain: \_\_\_\_\_

(Conviction itself is not an automatic bar to employment.)

Will anything interfere with your ability to perform, on a regular basis, the duties of the job for which you are applying? **YES or NO**

If so, please explain: \_\_\_\_\_

\_\_\_\_\_

Please list any other skills, licenses, or other certificates that are job related. \_\_\_\_\_

**Education**

High School **YES or No**

Date Started and Completed: \_\_\_\_\_

College **YES or NO**

Date Started and Completed: \_\_\_\_\_

Cosmetology **YES or NO**

Date Started and Completed: \_\_\_\_\_

Apprentice Program **YES or NO**

Date Started and Completed: \_\_\_\_\_

## Employment Record List

Most recent jobs first, include all jobs, military service and periods of unemployment lasting more than one month.

Time Employed - Month & Year \_\_\_\_\_  
Business Name \_\_\_\_\_ Supervisor \_\_\_\_\_  
Phone \_\_\_\_\_ Position \_\_\_\_\_ Final Pay \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

Time Employed - Month & Year \_\_\_\_\_  
Business Name \_\_\_\_\_ Supervisor \_\_\_\_\_  
Phone \_\_\_\_\_ Position \_\_\_\_\_ Final Pay \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

Time Employed - Month & Year \_\_\_\_\_  
Business Name \_\_\_\_\_ Supervisor \_\_\_\_\_  
Phone \_\_\_\_\_ Position \_\_\_\_\_ Final Pay \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

Time Employed - Month & Year \_\_\_\_\_  
Business Name \_\_\_\_\_ Supervisor \_\_\_\_\_  
Phone \_\_\_\_\_ Position \_\_\_\_\_ Final Pay \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

## Getting to Know You

Why did you choose this profession? \_\_\_\_\_

\_\_\_\_\_

What 3 things matter to you most at work?

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

What are the 3 most important things a client deserves to experience?

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

What are your strengths? \_\_\_\_\_

\_\_\_\_\_

I authorize investigation of all information provided during the application process. I also authorize the employers and persons listed above to give Gallery Salon all information concerning my previous employment and work history. I release Gallery Salon, its agents, and the employers and persons listed above from any liability for requesting or providing information Gallery Salon about me. I acknowledge that I have read and understand the above statements. I certify that all my answers to the questions in this application and any other information I may have submitted is true and complete to the best of my knowledge. I understand that giving false or misleading information may reason for denial or termination if hired.

Applicant's signature: \_\_\_\_\_